



SOUTH CAROLINA COMMISSION ON INDIGENT DEFENSE

1330 Lady Street, Suite 401
Post Office Box 11433
Columbia, South Carolina 29211-1433
Telephone: (803) 734-1343
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J. Hugh Ryan, Executive Director
Hervey B.O. Young, Deputy Director and General Counsel
Lori Frost, Assistant Director

June 27, 2024

The Honorable Harvey S. Peeler, Jr.
Chairman, Senate Finance Committee
111 Gressette Building
Columbia, SC 29201

Re: Proviso 117.21 – FY24 Appropriations Act

Dear Chairman Peeler:

We are pleased to provide the committee with the enclosed information from the South Carolina Legal Services organization as required by Proviso 117.21 for organizations that receive pass through funds from a state agency.

Enclosed you will find a narrative from the South Carolina Legal Services on how the funds will be used by the organization and how those funds provide a public benefit, as well as the quarterly expenditure reports and the agency certification as required by Executive Order 2022-19.

Please do not hesitate to contact me if we can provide additional information or assist in any way.

Very truly yours,

J. Hugh Ryan, III
Executive Director
South Carolina Commission on Indigent Defense



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J. Hugh Ryan, Executive Director
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June 27, 2024

The Honorable Bruce W. Bannister
Chairman, Ways and Means Committee
525 Blatt Building
Columbia, SC 29201

Re: Proviso 117.21 – FY24 Appropriations Act

Dear Chairman Bannister:

We are pleased to provide the committee with the enclosed information from the South Carolina Legal Services organization as required by Proviso 117.21 for organizations that receive pass through funds from a state agency.

Enclosed you will find a narrative from the South Carolina Legal Services on how the funds will be used by the organization and how those funds provide a public benefit, as well as the quarterly expenditure reports and the agency certification as required by Executive Order 2022-19.

Please do not hesitate to contact me if we can provide additional information or assist in any way.

Very truly yours,

J. Hugh Ryan, III
Executive Director
South Carolina Commission on Indigent Defense



State of South Carolina Request for Contribution Distribution

This form is designed to collect the information required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution for the designated organization. The state agency providing the contribution should use this form to collect information from the designated organization. The information must be collected from the designated organization before the funds can be disbursed.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,700,000.00	E230 - Commission on Indigent Defense	Civil Legal Services

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Contact Name	Andrea Loney
Position/Title	CEO
Telephone	864-679-3232
Email	andrealoney@sclegal.org

Plan/Accounting of how these funds will be spent:

Description	Budget	Explanation
Legal Aid Funding	\$1,700,000.00	Funds received by SCCID are pass thru to the South Carolina Legal Services entity who uses the funds to provide legal services to the low income individuals of South Carolina.
Grand Total	\$1,700,000.00	

Please explain how these funds will be used to provide a public benefit:

The budget authorization for the Legal Aid Funding is \$1,700,000 for FY23-24. The actual revenue collected for the FY23-24 was only \$1,345,839.69. The SC Legal Services' annual budget is based upon the actual revenue collected and distributed by SCCID and not the budget authorization of \$1.7 million. The organization makes budget adjustments in the final quarter to reflect actual expenditures based upon the final funding distribution.

See the attached narrative.

Organization Certifications

- 1) Organization hereby gives assurance that no person shall, upon the grounds of race, creed, color, or national origin, be excluded from participation in, be denied the benefit of, or be otherwise subjected to discrimination under any program or activity for which this organization is responsible.
- 2) Organization certifies that it will provide quarterly spending reports to the Agency Providing Contribution listed above.
- 3) Organization certifies that it will provide an accounting at the end of the fiscal year to the Agency Providing Contribution listed above.
- 4) Organization certifies that it will allow the State Auditor to audit or cause to be audited the contributed funds.

Andrea E. Loney, Executive Director Digitally signed by Andrea E. Loney
Date: 2023.10.27 12:43:46 -04'00' Executive Director
Organization Signature Title

Andrea Loney 27-Oct-23
Printed Name Date

Certifications of State Agency Providing Contribution

- 1) State Agency certifies that the planned expenditure aligns with the Agency's mission and/or the purpose specified in the appropriations act.
- 2) State Agency certifies that the Organization has set forth a public purpose to be served through receipt of the expenditure.
- 3) State Agency certifies that it will make distributions directly to the organization.
- 4) State Agency certifies that it will provide the quarterly spending reports and accounting received from the organization to the Senate Finance Committee, House Ways and Means Committee, and the Executive Budget Office by June 30, 2024.
- 5) State Agency certifies that it will publish on their website any and all reports, accountings, forms, updates, communications, or other materials required by Proviso 117.21 of the appropriations act.
- 6) State Agency will certify to the Office of the Governor that it has complied with the requirements of Executive Order 2022-19 by June 30, 2024.

J. Hugh Ryan, III 26 June 2024
Agency Head Signature Date

J. Hugh Ryan, III.
Printed Name

South Carolina Legal Services

Funding Benefits

July 2023 – June 2024

Public Benefit: Funds received by the South Carolina Commission on Indigent Defense (SCCID) are used to provide civil legal services to low-income individuals in South Carolina.

South Carolina Legal Services (SCLS) receives funds from the SCCID via the Filing Fee addition on civil complaints filed in Circuit Court. The funds are used to leverage other resources, enabling us to provide more impactful, holistic assistance to our clients.

The SCCID funds support several SCLS projects: the Low Income Tax Clinic Grant (LITC), the Victims of Crimes Act Grant (VOCA), Equal Justice Works Eviction Protection Program (EJW-EPP), and support for significant legal challenges that are not covered by these grants or our primary funder, the Legal Services Corporation (LSC). The SCCID funds are essential to our work and ability to meet the legal needs of our clients.

- LITC: SCLS uses the SCCID funds as a match for 50% of the LITC Grant. That grant assists clients who have legal issues with the IRS for tax-related problems. Although these clients have limited income, they experience various issues under the tax laws. These cases include identifying defenses to decrease or extinguish a wrongfully calculated tax liability or to assist with payment plans or other settlement options to seek resolution of the tax liability clients are faced with but unable to fully pay. Because of the ongoing and changing tax laws post-pandemic and the legislation that was promulgated arising therefrom, SCLS continues to see clients needing legal tax advice and assistance to comply with and understand these laws and regulations.
- VOCA: The SCCID funds support the 20% match requirement for the VOCA grant to provide legal services to domestic violence victims and survivors. This work is an essential part of our mission and benefits the public at large. SCLS receives VOCA funds from the South Carolina Attorney General's Office. SCLS primarily assists the victims with dissolving their marriages and works on related issues like child custody. Cases are usually handled in the Family Court. Additionally, funds are used to assist domestic violence victims with a myriad of other legal matters, including housing, consumer, employment, and other areas that generally arise out of their domestic abuse.
- EJW-EPP: The SCCID funds are used by SCLS to support its eviction protection program. These programs help us assist clients facing eviction from their rental homes.
- SCLS also uses the SCCID grant to fund certain expenses the law firm is not able to charge to the above grants or our primary funder, the Legal Services Corporation (LSC). The Code of Federal Regulations prohibits certain expenses from being charged to LSC. Examples include payment for local bar/section dues and rulemaking activities. The SCCID grant supports the work of SCLS and enables us to serve deserving low-income clients who would otherwise go without necessary legal representation. If the client's legal matter is within the priorities set by the SCLS Board of Directors, the SCCID funds, with any other eligible funds, will be used to assist that client with a resolution of their legal needs.

Lastly, for each grant SCLS receives, we use a pro-rata calculation to assist with the operating costs of the law firm's business costs. Each of the nine offices of SCLS is required to be charged a pro-rata share of operating expenses. The SCCID funds from the State are used in this manner as a requirement for SCLS to perform its mission to provide equal access to justice for low-income South Carolinians.



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,700,000.00	E230 - Commission on Indigent Defense	

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Andrea Loney
Position/Title	CEO
Telephone	864-679-3232
Email	andrealoney@sclegal.org

Reporting Period

Reporting Period	Quarter 4: April 1, 2024 - June 30, 2024
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Accounting of how the funds have been spent:

Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget	Expenditures					Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	
Legal Aid Funding	\$1,313,364.00					\$0.00	\$1,313,364.00
Personnel and Fringe Benefits		\$105,366.73	\$51,850.20	\$224,899.13	\$10,853.91	\$392,969.97	-\$392,969.97
Occupancy (Rent,Storage,Utilities,Janitorial,Security,Building Maint)		\$25,583.99	\$57,336.62	\$28,802.68	\$32,592.58	\$144,315.87	-\$144,315.87
Professional Fees (Audit, Computer Services,Contract for Clients)		\$31,107.28	\$19,662.72	\$13,461.73	\$30,733.74	\$94,965.47	-\$94,965.47
Travel & Training (Vhe Expenses, Hotel, Meals, Board)		\$11,596.10	\$12,336.38	\$10,903.81	\$10,346.73	\$45,183.02	-\$45,183.02
Office Expenses (Sup,Comp Sup,Small Equip,Postage,Printing,Delivery)		\$42,550.09	\$40,751.21	\$71,086.63	\$19,611.69	\$173,999.62	-\$173,999.62
Telephone,Internet Expense,Insurance(Liability,Cyber,Bonding)		\$20,142.30	\$17,136.66	\$17,574.11	\$17,130.77	\$71,983.84	-\$71,983.84
Indirect Cost (10% de minus of Personnel and Fringe Benefits)		\$10,536.67	\$5,185.02	\$8,903.63	\$135,862.83	\$160,488.15	-\$160,488.15
Other Exp(Admin Fees,LigMemb fees,Staff Rel,Client Rel, Adv Cap exp)		\$63,527.57	\$114,323.96	\$32,424.32	\$18,611.54	\$228,887.39	-\$228,887.39
Grand Total	\$1,313,364.00	\$310,410.73	\$318,582.77	\$408,056.04	\$361,542.73	\$1,312,793.33	\$570.67

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Andrea Loney
 Signature
 Andrea E. Loney
 Printed Name

Executive Director
 Title
06/14/2024
 Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,700,000.00	E230 - Commission on Indigent Defense	

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Andrea Loney
Position/Title	CEO
Telephone	864-679-3232
Email	andrealoney@sclegal.org

Reporting Period

Reporting Period	Quarter 3: January 1, 2024 - March 31, 2024
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Accounting of how the funds have been spent:

Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Legal Aid Funding	\$1,313,364.00					\$0.00	\$1,313,364.00
Personnel and Fringe Benefits		\$105,366.73	\$51,850.20	\$224,899.13		\$382,116.06	-\$382,116.06
Occupancy (Rent,Storage,Utilities,Janitorial,Security,Building Maint)		\$25,583.99	\$57,336.62	\$28,802.68		\$111,723.29	-\$111,723.29
Professional Fees (Audit, Computer Services,Contract for Clients)		\$31,107.28	\$19,662.72	\$13,461.73		\$64,231.73	-\$64,231.73
Travel & Training (Vhe Expenses, Hotel, Meals, Board)		\$11,596.10	\$12,336.38	\$10,903.81		\$34,836.29	-\$34,836.29
Office Expenses (Sup,Comp Sup,Small Equip,Postage,Printing,Delivery)		\$42,550.09	\$40,751.21	\$71,086.63		\$154,387.93	-\$154,387.93
Telephone,Internet Expense,Insurance(Liability,Cyber,Bonding)		\$20,142.30	\$17,136.66	\$17,574.11		\$54,853.07	-\$54,853.07
Indirect Cost (10% de minus of Personnel and Fringe Benefits)		\$10,536.67	\$5,185.02	\$8,903.63		\$24,625.32	-\$24,625.32
Other Exp(Admin Fees,LigMemb fees,Staff Rel,Client Rel, Adv Cap exp)		\$63,527.57	\$114,323.96	\$32,424.32		\$210,275.85	-\$210,275.85
Grand Total	\$1,313,364.00	\$310,410.73	\$318,582.77	\$408,056.04	\$0.00	\$1,037,049.54	\$276,314.46

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Andrea E. Loney, Executive Director
Digitally signed by Andrea E. Loney, Executive Director
Date: 2024.04.15 15:19:09 -0400

Signature
Andrea E. Loney
Printed Name

Executive Director
Title
04/15/2024
Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,700,000.00	E230 - Commission on Indigent Defense	

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Andrea Loney
Position/Title	CEO
Telephone	864-679-3232
Email	andrealoney@sclegal.org

Reporting Period

Reporting Period	Quarter 2: October 1, 2023 - December 30, 2023
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Accounting of how the funds have been spent:

Description (Attach additional detail for subgrantees and affiliated nonprofits)	Budget	Expenditures				Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4		
Legal Aid Funding	\$628,993.50					\$0.00	\$628,993.50
Personnel and Fringe Benefits		\$105,366.73	\$51,850.20			\$157,216.93	-\$157,216.93
Occupancy (Rent,Storage,Utilities,Janitorial,Security,Building Maint)		\$25,583.99	\$57,336.62			\$82,920.61	-\$82,920.61
Professional Fees (Audit, Computer Services,Contract for Clients)		\$31,107.28	\$19,662.72			\$50,770.00	-\$50,770.00
Travel & Training (Vhe Expenses, Hotel, Meals, Board)		\$11,596.10	\$12,336.38			\$23,932.48	-\$23,932.48
Office Expenses (Sup,Comp Sup,Small Equip,Postage,Printing,Delivery)		\$42,550.09	\$40,751.21			\$83,301.30	-\$83,301.30
Telephone,Internet Expense,Insurance(Liability,Cyber,Bonding)		\$20,142.30	\$17,136.66			\$37,278.96	-\$37,278.96
Indirect Cost (10% de minus of Personnel and Fringe Benefits)		\$10,536.67	\$5,185.02			\$15,721.69	-\$15,721.69
Other Exp(Admin Fees,LigMemb fees,Staff Rel,Client Rel, Adv Cap exp)		\$63,527.57	\$114,323.96			\$177,851.53	-\$177,851.53
Grand Total	\$628,993.50	\$310,410.73	\$318,582.77	\$0.00	\$0.00	\$628,993.50	\$0.00

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Andrea E. Loney, Executive Director Digitally signed by Andrea E. Loney
Date: 2024.01.16 16:50:49 -05'00'

Signature

Andrea E. Loney

Printed Name

Executive Director

Title

01/16/2024

Date



State of South Carolina Contribution Expenditure Report

This form is designed to collect the quarterly and annual expenditure reports required by South Carolina in accordance with Proviso 117.21 of the appropriations act and Executive Order 2022-19. This form must be submitted to the state agency that is providing the contribution to the designation organization at the end of year quarter and by June 30, 2024.

Contribution Information

Amount	State Agency Providing the Contribution	Purpose
\$1,700,000.00	E230 - Commission on Indigent Defense	Civil Legal Services

Organization Information

Entity Name	South Carolina Legal Services
Address	701 S. Main Street
City/State/Zip	Greenville, SC 29601
Website	https://sclegal.org
Tax ID#	57-0485205
Entity Type	Nonprofit Organization

Organization Contact Information

Name	Andrea Loney
Position/Title	CEO
Telephone	864-679-3232
Email	andrealoney@sclegal.org

Reporting Period

Reporting Period	Quarter 1: July 1, 2023 - September 30, 2023
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Accounting of how the funds have been spent:

Description <i>(Attach additional detail for subgrantees and affiliated nonprofits)</i>	Budget	Expenditures					Total	Balance
		Quarter 1	Quarter 2	Quarter 3	Quarter 4			
Legal Aid Funding	\$628,993.50					\$0.00	\$628,993.50	
Personnel and Fringe Benefits		\$105,366.73				\$105,366.73	-\$105,366.73	
Occupancy(Rent,Storage,Utilities, Janitorial,Security, Building Maint)		\$25,583.99				\$25,583.99	-\$25,583.99	
Professional Fees(Audit,Computer Services, Contract for Clients)		\$31,107.28				\$31,107.28	-\$31,107.28	
Travel&Training(Veh Expenses, Hotel, Meals, Board)		\$11,596.10				\$11,596.10	-\$11,596.10	
Office Expenses(Sup, Comp Sup,Small equip, Postage,Printing,Delivery)		\$42,550.09				\$42,550.09	-\$42,550.09	
Telephone,Internet Expense,Insurance(Liability,Cyber,Bonding)		\$20,142.30				\$20,142.30	-\$20,142.30	
Indirect Cost(10% de minimus of Personnel and Fringe Benefits)		\$10,536.67				\$10,536.67	-\$10,536.67	
Other Exp(Admin Fees, Lig,Memb fees,Staff Rel,Client Rel,Adv Cap exp)		\$63,527.57				\$63,527.57	-\$63,527.57	
Grand Total	\$628,993.50	\$310,410.73	\$0.00	\$0.00	\$0.00	\$310,410.73	\$318,582.77	

Explanation of any unspent funds (to be provided only if unspent funds remain at the end of the fiscal year) :

Expenditure Certification

The Organization certifies that the funds have been expended in accordance with the Plan provided to the Agency Providing the Distribution and for a public purpose.

Signature

Andrea Loney

Printed Name

Executive Director

Title

10/25/2023

Date